

DIRECTOR / TRUSTEE — ROLE DESCRIPTION

Our trustees play a vital role in making sure that **Fuse** achieves its core purpose. They oversee the overall management and administration of the charity, ensure that Fuse has a clear strategy, and keep our work and goals aligned with our vision.

Just as importantly, they support and challenge the executive team to enable Fuse to grow and thrive, and through this, achieve our mission. Board members have a collective responsibility, acting as a unified group to govern the organisation.

KEY DUTIES & RESPONSIBILITIES

- **Strategic Guidance:** Support and provide advice on Fuse's purpose, vision, goals, and activities.
- **Policy & Strategy:** Approve operational strategies and policies while monitoring and evaluating their implementation.
- **Financial Oversight:** Oversee Fuse's financial plans and budgets, monitoring progress and reviewing/approving financial statements.
- **Governance & Administration:** Ensure effective, efficient administration and contribute to regular reviews of Fuse's governance structure.
- **Risk Management:** Ensure key risks are actively identified, monitored, and controlled effectively.
- **Executive Leadership Support:** Provide support and challenge to Fuse's CEO in the exercise of their delegated authority.
- **Board Participation:** Attend Board meetings adequately prepared to contribute meaningfully to discussions using independent judgment.
- **Legal & Ethical Duties:** Act legally and in good faith to promote and protect Fuse's interests, to the exclusion of personal or third-party interests.
- **Ambassadorship:** Contribute to the broader promotion of Fuse's objects, aims, and reputation by applying personal skills, expertise, knowledge, and contacts.

Active Involvement Beyond Board Meetings

As a small charity, there will be times when trustees need to be actively involved beyond standard Board meetings. This may involve scrutinising board papers, leading discussions, focusing on key issues, providing advice on new initiatives, presenting externally, or offering specialised expertise.

WHAT WE ARE LOOKING FOR

We are looking for people willing to bring energy, enthusiasm, and commitment to the role, broadening the diversity of thinking on our board. **Previous governance experience is not required** — a full induction and training will be provided.

QUALITIES & ATTRIBUTES	DESCRIPTION
Governance & Duty	Willingness and ability to understand and accept trustee responsibilities/liabilities, acting strictly in the best interests of Fuse.
Strategic Thinking	Ability to think creatively and strategically, exercise good independent judgement, and work effectively as a board member.
Communication	Effective communication skills with a strong willingness to participate actively in board discussions.
Values Alignment	Strong personal commitment to equity, diversity, and inclusion, enthusiasm for our vision/mission, and willingness to lead according to our values.

NOLAN'S SEVEN PRINCIPLES OF PUBLIC LIFE

Trustees must commit to the seven principles: **Selflessness, Integrity, Objectivity, Accountability, Openness, Honesty, and Leadership.**

TERMS OF OFFICE & TIME COMMITMENT

Member Director Terms	3-year rotation cycle (1/3 retire at each AGM; re-election allowed up to 2–3 consecutive terms maximum limit if applicable).
Co-opted Director Terms	Serve 1-year terms (retire at every AGM; eligible for re-appointment by the Board).
Board Meetings	Attend 4 Board meetings annually (currently held in person). Also attend AGM and annual strategy/training days.
Additional Support	Ad hoc and occasional support through subgroups and/or support to the executive team.
Remuneration	This is a voluntary position, but reasonable expenses are reimbursed.